

Annual General Meeting MINUTES

1. Welcome and Apologies

Meeting Date	30th November 2023 (via Zoom Webinar)
Time	12.30pm AEDT
Present [38]:	Stephen van Dorp, President and Chair Emiliya Peneva, Bronwyn Pott, Jill Simpson, Tanya Burns, Elani Maas, Gemma Wragg, Andrew Barnes, Jeanna Brady, Nicole Anderson, David George, Maureen Schull, Dion Cusack, Mike Brookes, Shaun Wyn-Jones, Tim Corcoran, Chris Leatham, Dayna Roberts, Jodi Cook, Mark Beale, Val Pitt, Mary Hockaday, Anthony Palella, Peter McGrath, Michael Rhodes, Liam Thompson, Tegan Fitzhardy, Monica Smith, Begonia Silvestre, Dayna Roberts, Myra Quartermaine, Tui-Emma Tyler, Lisa Di Bella, Jenni Grace, Sandra Pepper, Cara Lynch, Francine Stone, Greg McClure
Proxies received [53]:	Steven Duxfield, Kate Williams, Sarah Taylor, Kriss Will, Lindsey Taylor, Nicola Warner, Andrew Laughlin, Sharon Johnston, Amanda Sagrillo, Mike Brookes, Simon Dodwell, Brenda Meldrum, Peter Scanlan, Melissa Eagleton, Jane Anderson, Howard Bott, Jenny Watson, Lynda Russell, Rose Hancox, Julia Turnbull, Tracy Stevenson, Karen Probst, Katie McRae, Julie Gasiorowski, Janneke Maisey, Catherine Nguyen, Ben Stack, Shantel Reid, Sarah Allen, Tanya Mayantseva, Ci-Anne McNaughten, Mark Wiggins, Alix Coutts, Steve Sampson, Jeffrey Holman, Kate Holden, Gina Carr, Alicia Boyce, Gill Kennedy, Lynn Wheeler, Julie Gasiorowski, Graham Jobling, Sarah Thorpe, Angela Barker, Lisa Di Bella, Bethany Zazlan, Sandra Pepper, Ruth Treleaven, Sandra Mooney, Dianne McDonald, Tenille Saffin, Cory Brecknell, Jacqueline Briwn
Guests	Emma Elliott, Angela Scarfo, Jo Hood

- SVD welcomed all in attendance and noted apologies/proxies received
- A quorum [50] was reached for the meeting by 38 members in attendance and 53 proxies received.

2. Business Arising

2.1 Approve Previous Minutes

Previous Minutes of the Annual General Meeting of ALPMA held on 30th November 2022 were presented as a true and correct record of the meeting.

Accepted: Tanya Burns **Second:** Anthony Palella

2.2 Receive the Annual Report for FY23

SVD presented the 2022-23 ALPMA Annual Report.

2.3 Receive the Financial Report for FY23

EP presented the summary Financial Report for ALPMA.

2.4 The full (Audited) Financial Report for FY23 was provided to members with papers for the meeting.

3 Recognise the Outgoing and Incoming Directors and Life Members

- SVD asked members to recognise ALPMA Directors re-appointed to the Board and thank them for their commitment to ALPMA. Continuing Directors were also recognised.
- SVD noted the following resignations from the board and thanked these directors for their contributions to the board as well as their contributions to Branch Committees:

Recognition of Directors of the [ALPMA Board](#)

A. **Board Appointed Directors**

Continuing Board Members entering final year of current term

- Angela Scarfo, Police Credit Union

Outgoing Board Members

- Angie Zanstra | Chief Commercial Officer | College of Law (Board Appointed)
- Emily Mortimer | Talent Lead | Mott MacDonald (Board Appointed)

New Board Members entering first year of current term at 30 November 2023

- Emiliya Peneva, Jackson MacDonald (Board Appointed)

B. **Branch Appointed Directors**

Continuing Board Members entering final year of current term

- Dayna Roberts, Botten Levinson Lawyers, SA Branch appointed
- Tanya Burns, Vice President, Nicholas O'Donohue & Co., VIC Branch appointed
- Simon Dodwell, Piper Alderman, NSW Branch appointed
- Stephen van Dorp, QLD Branch appointed

New Board Members entering first year of current term at 30 November 2023

- Myra Quartermaine, Valenti Lawyers (WA Branch Appointed)
- Gemma Wragg, Tavendale and Partners (NZ Branch Appointed)

Acknowledge of the new Board as of 30th November 2023

Name	Role	Directorship	Branch/State
Stephen van Dorp	President	Branch Appointed	QLD
Angela Scarfo	Company Secretary	Board Appointed	SA
Emiliya Peneva	Treasurer	Board Appointed	
Simon Dodwell		Branch Appointed	NSW
Dayna Roberts		Branch Appointed	SA
Tanya Burns		Branch Appointed	VIC
Gemma Wragg		Branch Appointed	NZ
Myra Quartermaine		Branch Appointed	WA

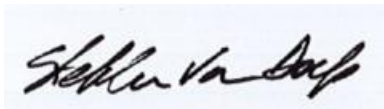
Acknowledgement of ALPMA [Life Members](#)

Name	Branch
Warrick McLean	NSW
Steve Sampson	NSW
Bronwyn Pott	NSW
Gail Edmonds	NSW
Jeanette Peters	NSW
John Michalek	NSW
Graeme McFadyen	QLD
Janet Wilson	QLD
Mary Hockaday	QLD
Peter Scanlan	QLD
Sandra Morson	QLD
Shelley Dunstone	SA
Harvey Ashton (dec.)	VIC
Kriss Will	VIC
Liz Ryan	VIC
Michelle McLean	VIC
Shirley Hamel	VIC
Valmai Vickers	VIC
Andrew Barnes	VIC
Ann-Maree David	QLD
Emily Mortimer	SA
Dion Cusack	VIC

Other Business and Close

- SVD advised members, that due to recent resourcing challenges faced by the Australian Legal Technology Association ([ALTA](#)) the ALPMA Board is pleased to announce we have entered into an agreement with ALTA whereby ALPMA will now power ALTA, which includes the Women of Australian Legal Technology (WALTA). More information can be found [here](#).
- SVD thanked the National Board, employees, contractors and the broad network of Committee volunteers for their contribution to the success of ALPMA in the last year.
- SVD thanked members for attending the meeting.

Meeting closed at: 12:55PM AEDT



Signed by Stephen van Dorp – President

as a true and correct record